



Privacy Notice: Friends of Airedale Hospital Donors

Last Updated: January 2026

The Friends of Airedale

We are grateful for your support. This notice explains how **The Friends of Airedale Hospital** ("the Charity") collects and uses your personal data. We treat all donor data in a fair, lawful, and transparent manner.

1. Who We Are (Data Controllers)

The Charity acts as a "Data Controller" for your information. For queries, contact:

- **Data Protection Officer:** The Trustees
- **Phone:** 01535 294606
- **Website:** www.friendsofairedale.co.uk

2. Information We Collect

We handle the following personal data to manage donations and legal obligations:

- **Contact Details:** Name, address, and telephone numbers.
- **Financial Details:** Credit/debit card or bank details.
- **Tax Status:** UK tax status for Gift Aid purposes.
- **Preferences:** How you wish to be contacted in the future.

3. Why We Process Your Data (Lawful Bases)

Under UK GDPR, we must have a "lawful basis" for every use of your data:

Purpose	Lawful Basis
Processing your donation and formal thanks	Contract: To fulfill the donation transaction.

Claiming Gift Aid from HMRC	Legal Obligation: To comply with tax laws.
Updates on how funds are spent	Legitimate Interest: To show the impact of your gift.
Newsletters and marketing	Consent: We only send these if you "opt-in".
Preventing crime and fraud	Recognised Legitimate Interest: Public safety and crime prevention.

4. Sharing Your Information

We do not sell your data for marketing. We only share information when necessary:

- **Internal Coordination:** Within The Friends of Airedale to prevent duplicate communications.
- **Service Providers:** Third parties like **Sterling Lotteries** (for the lottery) or donation platforms (e.g., JustGiving).
- **Legal Authorities:** HMRC for Gift Aid, or courts/police if required by law.
- **Publicity:** We will only use your name on social media (Facebook/Twitter) with your **express permission**.

5. Data Security and Transfers

- **Security:** Staff are trained in confidentiality, and we use high standards for record-keeping.
- **Location:** Your information is not processed overseas (outside the UK/EEA).
- **Retention:** We only keep your data for as long as necessary for the purposes above or to meet legal requirements (e.g., 6 years for financial records).

6. Your Rights

You have the following rights regarding your personal data:

1. **Be Informed:** Clear explanation of how we use data (this notice).
2. **Access:** Request a copy of the data we hold about you.
3. **Rectification:** Fix inaccurate or incomplete data.
4. **Erasure:** Ask us to delete your data where no legal need remains.
5. **Restriction:** Limit how we use your data.
6. **Portability:** Move your data to another service.
7. **Object:** Stop us from using your data for certain purposes.
8. **Automated Decisions:** Challenge decisions made without human input.

7. How to Complain

If you are unhappy with how we use your data, please contact our **Data Protection Officer** first. You also have a legal right to complain to the **Information Commission**:

- **Address:** Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF
- **Phone:** 01625 545700